

These minutes have been agreed by the Chairman and are now subject to approval at the Parish Council meeting on 21 January 2019

## NEWBOTTLE PARISH COUNCIL

### DRAFT MINUTES OF THE MEETING HELD AT THE MEMORIAL HALL, CHARLTON ON MONDAY 19 NOVEMBER 2018 AT 7.30PM

**PRESENT:** Councillors Adrian Kelly, Michael Loggin and Diana Sheasby.

**ALSO IN ATTENDANCE:** Theresa Goss (Clerk and Responsible Financial Officer) and two members of the public.

**APOLOGIES:** Parish Councillor Linda Baker submitted her apologies because she was ill, the apologies were accepted and the absence authorised.

Parish Councillor Richard Bland submitted his apologies because he was at work, the apologies were accepted and the absence authorised.

Parish Councillor Andrew Woods submitted his apologies because he was at work, the apologies were accepted and the absence authorised.

Councillor Andrea Gladden was not present.

In the absence of the Chairman, Councillor Michael Loggin chaired the meeting.

**65/18 DECLARATION OF INTERESTS** – There were no declarations of interest.

**66/18 MINUTES** - The minutes of the meeting held on 15 October 2018 were taken as read, duly adopted and signed by the Chairman.

**Resolved** that the minutes of the meeting held on 15 October 2018 be approved.

**67/18 MATTERS ARISING FROM THE MINUTES OF 15 OCTOBER 2018** – There were no matters arising.

**68/18 VILLAGE WEB SITE** – Lisa Scanlon, Editor of the village web site attended the meeting, along with Julia Rands, the Editor of The Link.

At a meeting earlier this year which Lisa had attended, there had been a discussion about income from advertising and there had been concerns overlapping with The Link. However both Lisa and Julia felt that they could work together and produce an advertising plan for covering both The Link and the village web site.

It was felt by everyone that it was important to continue to publish paper copies of The Link, as internet access might not be available to everyone in the community.

Lisa discussed with the Parish Council, the closure of the old village web site and the Clerk agreed to assist Lisa with this and would contact Pixel Concepts, the company building the new Parish council web site, for advice,

The Chairman thanked Lisa and Julia for attending the meeting and for all their work on The Link and the village web site.

**Resolved** that:

- 1) an advertising plan be discussed by the Parish Council at a future meeting; and **Action LS/JR**
- 2) the Clerk to contact Pixel Concepts for advice about closing down the old village web site. **Action TG**

**69/18 REPORTS FROM COUNTY AND DISTRICT COUNCILLORS** - There was no report from District Councillor and County Councillor Rebecca Breese.

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**70/18 OPEN FORUM** – There were no residents' issues.

**71/18 VILLAGE MATTERS**

- i) Farthinghoe Road Vehicle Activated Sign (VAS) – The Clerk reported that she had not received any further information with regard to when the VAS pole would be installed. However, she would continue chasing the County Council on this matter.

**Resolved** that the report be noted.

- ii) Pavilion and Playing Field/Playing Field Association – There was no update on the Pavilion and Playing Field/Playing Field Association, however fundraising was continuing and if anyone wished to make a donation, they should contact the Clerk.

**Resolved** that the report be noted.

**72/18 PLANNING**

- i) **Resolved** that, it be noted that, since the last meeting, the Parish Council had considered the following planning applications, which had been submitted to South Northamptonshire Council.

- ii) **Resolved** that, it be noted that, since the last meeting, there had not been any results of planning applications determined by South Northamptonshire Council's Planning Committee/Planning Officers.

- iii) S/2018/2427/FUL  
Forceleap Farm Road to Hinton Airfield, Newbottle, NN13 5PJ  
Proposed one cattle shed (108m<sup>2</sup>) to create 4 individual calving pens, build a roof only link (144m<sup>2</sup>) between the new shed and 4 bays of an existing cattle building, place 2 shipping containers (15m<sup>2</sup> each = 30m<sup>2</sup>) on the site for storage.  
No comments

**73/18 FINANCE**

- i) Street Lighting – The Parish Council considered two quotes for repairing a street light outside 20A Farthinghoe Road, replacing it with different styles of lantern.

Following a discussion, it was felt that the Holophane S-Line 18W LED Lantern should be installed and at a future meeting, the Parish Council would undertake a full review of the street lighting in the whole village.

**Resolved** that:

- 1) the quote from Eon for £280.00 plus VAT, for the Holophane S-Line 18W LED Lantern, be approved; and **Action TG**
  - 2) at a future meeting of the Parish Council, the street lighting for the whole of the village be discussed. **Action TG**
- ii) Gritting of Roads/Grit Bins – The Parish Council considered a quote from Neil Cobb for use of his snow plough, gritting of the roads in the village and refilling the Parish Council's grit bins.

Following a discussion, it was agreed that the preferred option was Option A, which was to ask Mr Cobb to fill the grit bins when it was requested by the Parish Council. Other services, such as the use of the snow plough and road gritting would also be undertaken at the request of the Parish Council, as and when it was required.

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The Clerk also reported that she had contacted Aynho and Farthinghoe Parish Councils about sharing the cost of snow clearance and gritting of the roads which linked their village to Charlton, but she had yet to receive a reply.

**Resolved** that the quote for option A, which is the filling of the grit bins and the use of the snow plough and road gritting on the request of the Parish Council, as when required, be approved. **Action TG**

iii) Accounts - The Clerk submitted to the Parish Council, the accounts to be paid.

**Resolved** that the following accounts be approved for payment and that an annual Standing Order be set up for the £50 field rent to The 140 Trustee Company Limited:

T Goss – Salary November 2018	£119.00
T Goss – Expenses for November 2018	£4.04
T Goss – Salary December 2018	£119.00
HMRC – November Payment	£29.80
HMRC – December 2018 payment	£29.80
The 140 Trustee Company Limited – Playing Field Rent for 2018	£50.00

iv) Bank Reconciliation - Prior to the meeting, the Clerk had circulated the bank reconciliations as at 19 November 2018 for the Lloyds TSB bank accounts.

**Resolved** that the bank reconciliation for the Lloyds TSB bank accounts be noted.

v) Budget/Precept 2019/2020 – Prior to the meeting, a draft budget had been circulated to the Parish Council.

Following a discussion, it was felt that the decision on the budget and precept should be made at the next meeting, when more of the Councillors were present.

**Resolved** that budget and precept for 2019/2020 be deferred to the next meeting of the Parish Council.  
**Action TG**

**74/18 CORRESPONDENCE** – There were no further items of correspondence.

**75/18 MEETING DATES** - The Parish Council noted the following meeting dates, all commencing at 7.30pm at Charlton Memorial Hall (unless otherwise stated):

- No meeting in December 2018
- 21 January 2019
- 18 February 2019
- 18 March 2019
- 15 April 2019 (Annual Parish Meeting)

**76/18 ITEMS FOR THE NEXT AGENDA**

1. Street Lighting
2. Budget and Precept for 2019/2020
3. Advertising in The Link and on the village web site

(The meeting closed at 8.15pm)

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on 21 January 2019

Signed, Chairman – 21 January 2019

DRAFT